



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
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www.penmetparks.org

REGULAR MEETING MINUTES

May 05, 2020, 6:00 PM

ATTENTION: Protecting the public, our partners, and our staff are of the utmost importance. Due to recent health concerns with the novel coronavirus, the Park Board has decided to host the meeting online. In accordance with the Governor's Stay at Home Order issued on March 23, 2020, the public is strongly encouraged to participate via teleconference. You can listen to the study session and regular meeting by phone at the following number +1 253-215-8782 Meeting ID: 843 3912 2242 Password: 481068 You can contact PenMet for Zoom info at admin@penmetparks.org

Call to Order The meeting was called to order by Commissioner Hill at 6:02 pm

Commissioners Present:

Maryellen (Missy) Hill
Kurt Grimmer
Amanda Babich
Laurel Kingsbury
Steve Nixon

Staff:

Doug Nelson
Elaine Sorensen
Eric Guenther
Stacie Snuffin
Ed Lewis
Glenn Akramoff
Chuck Cuzzetto

ITEM 1 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote.

ITEM 2 Citizen Comments: Noted attendee(s): Bill Sehmel

ITEM 3 Presentations

President Hill expressed PenMet's condolences for Key Peninsula Parks and Recreation's Executive Director, Scott Gallacher's passing.

3a. Director's Report

Executive Director, Doug Nelson reported highlights of some operational changes that were made. DeMolay Sandspit, Sunrise Beach Park, Narrows Park, and the Fox Island Fishing Pier are now open to the public to recreate. Restrooms, playgrounds, fields, and sports courts are still closed until further notice. He reported that PenMet will be bringing the Long-Range Agenda Calendar back into the Agenda Packet. Nelson also gave a brief summary of what some of the departments have been working on. He recognized Chuck Cuzzetto for all his hard work with signage and keeping up the website with current updates. He also gave recognition to the Capital Project department for their work on the Community Recreation Center (CRC). Commissioner Babich inquired about the Summer Recreation Guide. Nelson gave a general overview



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of the guide and what PenMet's plans are for classes, camps, etc. Marketing Specialist, Chuck Cuzzetto gave a more detailed report on the Summer Guide. Commissioner Babich, Cuzzetto, and Nelson discussed the guide a little further. Commissioner Kingsbury inquired about the plan for opening some of our fields and sports courts. Executive Director Nelson, President Hill, and Commissioner Babich discussed dates of when PenMet could possibly open them due to phasing guidelines. Commissioner Kingsbury wanted it to be noted that she would really like to see the fields and sport courts open as soon as the phasing allowed for it. Commissioner Nixon expressed concern about opening things back up to soon.

3b. President's Report

President Hill reported that Commissioners are ready when PenMet Staff is ready to resume public meetings in person while making accommodations for those who would like to still attend the meetings from home.

ITEM 4 Consent Agenda

Commissioner Grimmer made the motion to approve the agenda, seconded by Commissioner Kingsbury. The agenda was approved with discussed corrections to be made on the regular minutes and brought back to the next meeting.

4a. Approval of Meeting Minutes

4-21-20 Study Session and Regular Minutes

4b. Approval of Vouchers

\$171,109.16 Reference Number: V2020-192-218

\$99,558.72 Reference Number: V2020-219-242

ITEM 5 Unfinished Business

5a. COVID-19 Fiscal Update

Executive Director Nelson gave a reminder that we will have some new revenue figures that will be reported at the next board meeting. He discussed steps being taken by PenMet Staff for phasing of operations and recovery framework recommended by the governor's office and other local agencies. Nelson reported that PenMet Parks is likely to qualify for some relief funds for Personal Protective Equipment (PPE) to help with operations safety.

ITEM 6 New Business

6a. RESOLUTION NO. R2020-006 AUTHORIZING LETTER OF ENGAGEMENT FOR LEGAL REPRESENTATION

Executive Director Nelson gave an overview of the attachments for legal representation. Commissioner Babich asked for an explanation about the RCW and the amounts on the contract. Nelson and Eric Guenther, Planning & Special Projects Manager, helped to clarify and answer Commissioner



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Babich's questions. Commissioner Kingsbury asked for some additional clarification on the contract numbers. Eric Guenther gave further explanation. Commissioner Grimmer made the motion to approve the resolution, seconded by Commissioner Nixon. The resolution was approved with a 5-0 vote.

ITEM 7 **Comments by Board:**

Commissioner Babich requested an update from the recreation department at the next board meeting

7a. **Committee Updates**

1. **CRC Operations Committee Update**

Commissioner Babich reported that they had four public interviews for design firm selection for the Community Recreation Center (CRC) on May 4, 2020. The hiring decision will be made at an upcoming meeting.

2. **CRC Marketing Committee Update**

Commissioner Grimmer reported that he didn't have any updates. Nelson, Commissioners and staff discussed that they had one promising applicant for the Fundraising Consultant.

3. **CRC Finance Committee Update**

Commissioner Nixon reported that the committee is working on setting up meeting with some new bond information that will be coming in.

ITEM 8 **Next Board Meetings** Tues. May 19, 2020 (Study and Regular) Via Zoom Meeting

ITEM 9 **Executive Session:**

9a. **Executive Session: to consider the acquisition of real estate per [RCW 42.30.110(1)(b)]**

ITEM 10 **Adjournment** Commissioner Hill adjourned the meeting at 7:22 pm

APPROVED BY THE BOARD ON: _____

President

Clerk